

City of San Leandro

Meeting Date: December 4, 2017

Staff Report

File Number: 17-414 Agenda Section: CONSENT CALENDAR

Agenda Number: 8.B.

TO: City Council

FROM: Chris Zapata

City Manager

BY: Jeff Kay

Assistant City Manager

FINANCE REVIEW: Not Applicable

TITLE: Staff Report for Approval of 2018 City Council Meeting Calendar

RECOMMENDATIONS

Staff recommends that Council discuss and revise, if necessary, and approve the proposed 2018 City Council Meeting Calendar.

BACKGROUND

The City Council Meeting Calendar aids in the scheduling of City Council meetings for the upcoming year. The attached calendar includes the City Council's regular meetings, work sessions, special meetings and town hall meetings. Time-sensitive and annually-recurring items are tentatively scheduled on the draft calendar. Work session topics have been included for the early months of the year.

Staff recommends that the Council review the draft calendar, propose any desired changes, and approve the 2018 City Council Meeting Calendar by motion.

Amendments to the calendar can be made throughout the year, as needed.

Previous Actions

• On January 3, 2017, the City Council approved the 2017 City Council Meeting Calendar.

Fiscal Impacts

None.

ATTACHMENT

Draft 2018 City Council Meeting Calendar

PREPARED BY: Tamika Greenwood, City Clerk, City Manager's Office

JANUARY LOCC Conference Jan 17-191	FEBRUARY	MARCH
US Conference of Mayors Winter	Feb 5: Regular Meeting	NLC Conference Mar 11-143
Meeting Jan 24-26 ²		Mar 5: Regular Meeting
Jan 2: (Tue) Regular Meeting	Feb 13: (Tue) Work Session Budget Workshop	Mar 12: Work Session
Jan 8: Work Session • Len Simon	- augenment	Tentative: Short-Term Rentals
	Feb 20: (Tue) Regular Meeting	Mar 19: Regular Meeting
Jan 16 (Tue): Regular Meeting		March 26: Mayor's State of the City
Jan 20: (Sat) Special Meeting • Annual Planning Session	Feb 26: Work Session	
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APRIL	MAY	JUNE US Conference of Mayore Annual
Apr 2: Regular Meeting	May 7: Regular Meeting	US Conference of Mayors Annual Meeting June 23-26 ⁴
Apr 9: Work Session	May 14: Town Hall Meeting	Jun 4: Regular Meeting
Tentative: Diversion Programs	May 21: Regular Meeting	Jun 11: Work Session
Apr 16: Regular Meeting		Jun 18: Regular Meeting
Apr 23: Joint Work Session SL/SLUSD/SLZUSD		
<u>3L/3L03D/3L203D</u>		
JULY	AUGUST	SEPTEMBER
Jul 2: Regular Meeting		LOCC Conference & Expo Sep 12- 14 ⁵
Jul 9: Town Hall Meeting		Sep 4 (Tue): Regular Meeting
Jul 16: Regular Meeting	Council Recess: No Meetings	Sep 10: Candidate Orientation
		Sep 17: Regular Meeting
OCTOBER	NOVEMBER NLC City Summit Nov 7-10 ⁶	DECEMBER
Oct 1: Regular Meeting	Nov 5: Regular Meeting	Dec 3: Awards Reception: Regular
Oct 8: Work Session	Nov 6: Election Day	Meeting
Oct 15: Regular Meeting		Dec 10: Work Session
	Nov 12: Work Session	Dec 17: Regular Meeting
	Nov 19: YAC Mixer: Regular Meeting	

¹ Jan 17-19: LOCC New Mayors and Council Members Academy (Sacramento, CA)

If needed, additional work sessions may be held on the following fourth Mondays of the month: May 28th, June 25th, July 23rd, September 24th, October 22nd, and November 26th.

² Jan 24-26: U.S. Conference of Mayors 86th Winter Meeting (Washington, DC)

³ Mar 11-14: NLC Congressional City Conference (Washington, DC)

⁴ June 23-26: U.S. Conference of Mayors 86th Annual Meeting (Boston, MA) Jun 27-28: LOCC Mayors and Council Members Executive Forum (Monterey, CA) ⁵ Sep 12-14: LOCC Annual Conference & Expo (Long Beach, CA)

⁶ Nov 7-10: NLC City Summit (Formerly: Congress of Cities and Exposition) (Los Angeles, CA)



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Minute Order - Council

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Agenda Number:

TO: City Council

FROM: Chris Zapata

City Manager

BY: Jeff Kay

Assistant City Manager

FINANCE REVIEW: Not Applicable

TITLE: MOTION Approving the 2018 City Council Meeting Calendar